

ARTICLE III.

**Duties of the Officers**

Section 1. The duties of the President shall be such as usually apply to that office. In the absence or death of the President the senior Vice-President shall assume his office, the seniority being determined by the location of the divisions reading westward, or the Board of Directors may make other designation.

**Vice-Presidents**

Sec. 2. The Vice-Presidents shall exercise general supervision over their divisions under the direction of the President and of the executive officers. At least once a year, at some appropriate time during the interim between the annual meetings of the Association, each Vice-President shall arrange, if possible, a general conference for his division.

**Secretary**

Sec. 3. The Secretary shall keep the minutes of the meeting of the Association and of the Board of Directors, and shall preserve all books, records and papers pertaining thereto, and shall attend to such other duties as the Board of Directors may from time to time direct.

**Treasurer**

Sec. 4. The Treasurer shall keep a record of all receipts and expenditures, countersign and pay all authorized orders drawn on him, and attend to all duties reasonably incidental to the office, or such as may be vested in him from time to time by the Board of Directors or by amendments to the Constitution and By-Laws.

**Secretary-Treasurer**

Sec. 5. In the event one person is elected both Secretary and Treasurer, he shall execute the duties of both offices as outlined in Sections three and four of this Article.

ARTICLE IV.

Deposit of Funds

Sec. 1. Amend by substituting the following:

All funds shall be kept and deposited in the name of the Old Spanish Trail Association, in a bank or banks as authorized by the Executive Board, and shall be disbursed subject to the signature of the Treasurer and countersigned by the Chairman of the Executive Board.

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**Appropriations and Expenditures**

Sec. 2. All appropriations and expenditures of money shall be according to regulations formulated by the Board of Directors.

**Annual Budget**

Sec. 3. An Annual Budget shall be adopted by the Board of Directors and each county shall be notified of its equitable proportion of this expense.